

CHALLENGE CHAPTER TROUT UNLIMITED MEETING MINUTES



Date: October 28, 2021

Time: 6PM

Location: Rusty Bucket, Bloomfield Hills, MI

Meeting Description: Challenge Chapter Board Meeting

Attending	Absent
Judson Street – Vice President	Mollie Proctor – President
Ed Coe – Treasurer	Jim Zyla – Past President
John Shoup – Acting Secretary	Dave Baumhardt – At Large
Dan Cronin – Special Assignments	Conrad Surdu – Special Assignments
Dave Parker – Conservation Chairman	Jon Griffin – MI TU Rep
Greg Baughman – At Large	

Agenda

Certification of Sept 28 Board Meeting Minutes

All attending members approved the minutes

Treasurer's Report

presented by Ed Coe

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- As of this meeting, we have \$24,259 in our bank account. This is after the purchase of 500 copies of the Steelhead Guide
 - Ed presented the financial forecast for 2021-2022 fiscal year. It represents a net loss in this year, however with the funds we have in the bank our anticipated cash reserve at the end of the fiscal year should exceed \$18,000
 - The board reviewed the forecast in detail, with the highlights being a reserve of \$10,700 for donations to other conservation groups and funding for at least 1 conservation project and funding for research and development of a replacement Boardman River Guide

Action Items	Owner(s)	Deadline	Status
None			

Review and Update on Open Action Items

Group Discussion

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- Tom Mundt advised Ed Coe that non-profit filing has been done by MI TU on behalf of the chapters. Our non-profit status is secured
 - Dave Parker is reaching out to various contacts (MI TU, TU NA, other chapters and conservation groups) seeking a potential project for next summer. We are targeting the Traverse City area initially so we can have a parallel project of researching the Boardman River for the revised river guide.
 - Sales tax filings are complete and paid. Ed Coe will file the 2020 sales tax payment in February 2022
 - Catch up work on filing the fiscal 2019-2021 annual reports to Michigan Licensing and Regulatory Affairs (LARA) to maintain our business license. Will be completed by Mollie.
 - We have notified the EL Johnson center of our decision to support 2 Youth Fishing Days, tentatively scheduled for June and July. Dates forthcoming as EL Johnson builds their 2022 event schedule
 - Judson has secured Lockhardt's BBQ in Royal Oak to host our membership meetings. As the chapter is still recovering from the COVID shutdown, our meetings will be on the second Thursday of November, January, March and May. Updates on those events and speakers will be forthcoming on the website.
 - November's membership meeting will be November 11 from 7pm to 9pm at Lockhardt's. We will have general announcements for the upcoming year, a social hour, **and we will be asking for nominations for the 2021-2022 board.** Meanwhile, existing board members will continue to support the restart of the Chapter
 - Greg has updated the website with an announcement of the November meeting. Other updates forthcoming in the near future, as we need a webmaster to support those enhancements
 - We are still working on a means of distribution of announcements via email to members.
 - We will not be having our fly-tying class due to restrictions by the Birmingham Public Schools. Judson is looking into having some guests at our membership meetings that will conduct instructional demos
 - Dan Cronin displayed images of an updated logo for the Challenge Chapter. Dan will have some sample shirts and caps for the membership meeting on Nov 11
 - Mollie has reached out to the MFFC for information on the expo. The chapter will participate and we are waiting on official announcements from MFFC if the expo will be held in 2022. We will hear back soon from MFFC representative Craig Summers
 - Next board meeting scheduled for December 2, 2021 at 6pm at Rusty Bucket

Action Items

Owner(s)

Deadline

Status

Contact Tom Mundt (MI TU Chair) in regard to non-profit filing requirements to ensure our 501c (3) remains intact (Federal, State or both)	Ed C	10/28	Complete
Complete state filing for 501c (3) as required	Ed C	10/15	Completed
Develop financial forecast for next board meeting based on previous years' sales records. Present to Board prior (via email) to October Board Meeting	John S, Jim Z	10/15	Completed
Contact EL Johnson on our decision to participate and schedule	Greg B	10/28	Completed
Talk to Lockhart's BBQ to see if basement meeting room is available for general meetings. Schedule as appropriate	Judson S	10/28	Completed
Complete connect with Michigan Department of Treasury to ensure Chapter is up to date on sales tax payments. Report to board during October meeting	Mollie P	10/28	Completed
Contact Jamie Vaughan at TU NA to mine for conservation opportunities for the Chapter	Dave P	10/28	In Progress
Solicit speakers for general membership meetings in January and March, 2022	Mollie P, Judson S	10/28	In Progress
Identify website update needs and follow up actions. Review recommendations for next steps at October board meeting	Mollie P, Greg B	11/30	In Progress
Determine best method of distribution of announcements and information to general membership (is Mailchimp still viable)	Mollie P	10/28	In Progress
Contact Adams Chapter and CRA for opportunities to partner on a conservation outing in the Traverse City area for 2022	Dave P	11/30	In Progress
Contact MFFC to sign up Chapter for booth at 2022 Fly Expo	Mollie P	11/30	In Progress
Complete LARA annual report filings for fiscal 2019-2021	Millie P	11/30	In Progress
Discuss logistics to conduct surveys to support creating a new Boardman book. Build a survey team for 2022 with the objective of training additional members.	John S, Jim Z, Greg B	12/31	Not Started
Research virtual fly tying class. Determine if Chapter will move forward with the class. Discuss next steps at October board meeting	Judson S	12/31	Not Started

Research potential watersheds for new river guide. Present findings to Board	Judson S	1/31	Not Started
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New / Updated Business

All Board Members

Discussion Topics

- Board discussed some of the focus areas for the Chapter for fiscal 2021-2022:
 - Rewrite of the Boardman fishing guide – we are setting funds aside for a team to begin mapping the Boardman in it's converted state in preparation for publishing a new guide. Estimated timeline for producing the guide is ~2 years
 - Timely distribution of announcements to membership. Previously Mailchimp has been used. New method TBD as it requires additional research
- FFF Expo is has been announced by MFFC for March 12-13, 2022. MFFC requests our payment for participation by December 1, 2021. As of this date, we have not seen a form for us to sign up. <https://midwestflyfishingexpo.com>. We will continue to monitor MFFC to ensure that we can participate
- We will build a presentation of various topics as part of the November 11 meeting

Action Items

Owner(s)

Deadline

Status

No additional at this time